**Capstone Log**

**Instructional Technology Department**

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| **Candidate:** Jamey Bearden | **Mentor/Title:** Neil Harrison / CTAE Director | **School/District:** Dawson County High School / Dawson County |
| **Capstone Title:**Incorporating Web 2.0 Tools |

 **You are not required to reflect after each entry. Reflections can address one or more entries in the log.
Just delete the reflection row if you do not use it.**

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| **Date** | **Activity/Amount of Time(Please total the time after the last entry.)** | **PSC/ISTE Standards** |
| 12/19/15 | Administrative Meeting **(4 hours)** (preparation and meeting) | PSC: 1.1, 1.2, 2,8, 5.1, 5.3, 6.2, 6.3ISTE: 5b, 5c, 5d |
| Reflection: During this time I brainstormed ideas, came up with a plan and presented my ideas and plan to admin for technology-based PL. The meeting went well an admin were receptive |
| 1/4/16 | Department Meeting **(1 hour)** | PSC: 1.1, 1.2, 1.4, 2.2, 2.8, 6.3ISTE: 5b, 5c, 5d |
| Reflection: I presented my plan for PL to department heads to gain and facilitate buy-in. Department Heads said they would mention the new PL in their department meetings and encourage their departments to go and do the survey that I send. |
| 1/5/16, 1/11/16, 5/25/16 | Created Survey to determine current technology uses and needs, sent out survey **(6 hours)** | PSC: 2.7, 2.8, 5.2, ISTE: 5b, 5c, 5d |
| Reflection: I created the survey to identify and determine specific needs in relation to technology use. |
| 1/15/16 | Identified and assessed technology used and needs from survey data **(1 hour)** | PSC: 2.7, 2.8, 5.2, ISTE: 5b, 5c, 5d |
| Reflection: I looked at survey data to determine skill level and areas of needs and strengths so I knew how to continue. |
| 1/18/16, 1/20/16 | Developed schedule for Professional Learning, presented schedule to admin **(3 hours)** | PSC: 2.7, 2.8, 5.2, ISTE: 5b, 5c, 5d |
| Reflection: I used the survey data and what I had learned in my classes to develop a schedule for modeling various Web 2.0 Tools. |
| 1/26/16,1/27/16 | Incorporating Technology Tools Workshop (workshop and preparation) **(2 hours)** | PSC: 2.1, 2.2, 2.3, 2.4, 2.5, 2.6, 2.7, 3.1, 3.2, 3.3, 3.4, 3.5, 3.6, 3.7, 4.1, 4.2, 4.3, 5.2, 6.1, 6.3ISTE: 1a, 1b, 1c, 1d, 2a, 2b, 2c, 2d, 3a, 3b, 3c, 3d, 4a, 4b, 4c, 4d, 5a |
| Reflection: First PL – Weebly (I changed order). There was not many that attended, but the ones who did were supportive and enjoyed learning about Weebly – most saw it a a useful tool that they could use in their classrooms. |
| 2/9/16, 2/10/17 | Incorporating Technology Tools Workshop (workshop and preparation) **(2 hours)** | PSC: 2.1, 2.2, 2.3, 2.4, 2.5, 2.6, 2.7, 3.1, 3.2, 3.3, 3.4, 3.5, 3.6, 3.7, 4.1, 4.2, 4.3, 5.2, 6.1, 6.3ISTE: 1a, 1b, 1c, 1d, 2a, 2b, 2c, 2d, 3a, 3b, 3c, 3d, 4a, 4b, 4c, 4d, 5a |
| Reflection: I troublshooted SMARTBoards and showed them some lessons that I use in my classroom. Still low attendance, but they liked this one because most of them had been using SMARTBoards like glorified white boards and never utilized the technology that came with it.  |
| 2/23/16,2/24/16 | Incorporating Technology Tools Workshop (workshop and preparation) **(2 hours)** | PSC: 2.1, 2.2, 2.3, 2.4, 2.5, 2.6, 2.7, 3.1, 3.2, 3.3, 3.4, 3.5, 3.6, 3.7, 4.1, 4.2, 4.3, 5.2, 6.1, 6.3ISTE: 1a, 1b, 1c, 1d, 2a, 2b, 2c, 2d, 3a, 3b, 3c, 3d, 4a, 4b, 4c, 4d, 5a |
| Reflection: I modeled Jing. I showed them how I used it and what my students ideas’ were for it. Most thought it would be good to incorporate creativity and keep students’ attention. Some wanted to use it for personal use as well. |
| 2/25/16 | Meeting with Admin **(2 hours)** | PSC: 1.1, 1.2, 2,8, 5.1, 5.3, 6.2, 6.3ISTE: 5b, 5c, 5d |
| Reflection: I discussed what I had presented, how it went and ways to obtain better buy-in. |
| 3/29/16, 3/30/16 | Incorporating Technology Tools Workshop (workshop and preparation) **(2 hours)** | PSC: 2.1, 2.2, 2.3, 2.4, 2.5, 2.6, 2.7, 3.1, 3.2, 3.3, 3.4, 3.5, 3.6, 3.7, 4.1, 4.2, 4.3, 5.2, 6.1, 6.3ISTE: 1a, 1b, 1c, 1d, 2a, 2b, 2c, 2d, 3a, 3b, 3c, 3d, 4a, 4b, 4c, 4d, 5a |
| Reflection: I troublshooted SMARTBoards again. Teachers had questions, I had a few new particpants, so I went more in depth with SMART Technology. |
| 4/12/16, 4/13/16 | Incorporating Technology Tools Workshop (workshop and preparation) **(2 hours)** | PSC: 2.1, 2.2, 2.3, 2.4, 2.5, 2.6, 2.7, 3.1, 3.2, 3.3, 3.4, 3.5, 3.6, 3.7, 4.1, 4.2, 4.3, 5.2, 6.1, 6.3ISTE: 1a, 1b, 1c, 1d, 2a, 2b, 2c, 2d, 3a, 3b, 3c, 3d, 4a, 4b, 4c, 4d, 5a |
| Reflection: I presented Diigo and how useful it could be. Many did not see the need for it. This led into Google Drive? Somehow. |
| 4/26/16, 4/27/16 | Incorporating Technology Tools Workshop (workshop and preparation) **(2 hours)** | PSC: 2.1, 2.2, 2.3, 2.4, 2.5, 2.6, 2.7, 3.1, 3.2, 3.3, 3.4, 3.5, 3.6, 3.7, 4.1, 4.2, 4.3, 5.2, 6.1, 6.3ISTE: 1a, 1b, 1c, 1d, 2a, 2b, 2c, 2d, 3a, 3b, 3c, 3d, 4a, 4b, 4c, 4d, 5a |
| Reflection: I prepared a basic “how-to” for Google Drive and Google Docs. Teachers were amazed to see people typing at same time. They also saw it as a useful tool for students and storing their work. |
| 5/17/16, 5/18/16 | Incorporating Technology Tools Workshop (workshop and preparation) **(2 hours)** | PSC: 2.1, 2.2, 2.3, 2.4, 2.5, 2.6, 2.7, 3.1, 3.2, 3.3, 3.4, 3.5, 3.6, 3.7, 4.1, 4.2, 4.3, 5.2, 6.1, 6.3ISTE: 1a, 1b, 1c, 1d, 2a, 2b, 2c, 2d, 3a, 3b, 3c, 3d, 4a, 4b, 4c, 4d, 5a |
| Reflection: Screencastomatic. Even though this is not difficult, I was amazed at the percentage of teachers who were overwhelmed by the concept. However, a couple of teachers really got the hang of it and are going to work this summer to create flipped lessons using this tool. |
| 6/3/16 | Survey (**1 hour)** | PSC: 2.7, 2.8, 5.2, ISTE: 5b, 5c, 5d |
| Reflection: I intended this survey o be the midpoint survey, but after realizing the direction of the training, it became the endpoint survey for the various Web 2.0 Tools training. WE are focusing on Schoology only training for technology incorporation for next year. |
| 6/1/16, 6/2/16 | Meeting with Technology Team **(10 hours)** | PSC: 2.7, 2.8, 5.2, ISTE: 5b, 5c, 5d |
| Reflection: During these 2 post-planning days, we met to discuss the 1:1 iPad Initiative and how it would affect everyone. The need for Schoology training was discussed. I decided that I should focus my PL sessions on Schoology next year.  |
| 8/2/16 | Technology Team Workshop and Meeting, Meeting with Admin **(5 hours)** | PSC: 2.7, 2.8, 5.2, ISTE: 5b, 5c, 5d |
| Reflection: We held another meeting to further discuss Schoology training and how teachers would be held accountable via online assignments to be submitted on Schoology.  |
| 8/2/16 - 8/10/16 | One Hour Technology Workshop creation, implementation **(10 hours)** | PSC: 2.1, 2.2, 2.3, 2.4, 2.5, 2.6, 2.7, 3.1, 3.2, 3.3, 3.4, 3.5, 3.6, 3.7, 4.1, 4.2, 4.3, 5.2, 6.1, 6.3ISTE: 1a, 1b, 1c, 1d, 2a, 2b, 2c, 2d, 3a, 3b, 3c, 3d, 4a, 4b, 4c, 4d, 5a |
| Reflection: I created an online how-to site for Schoology, and conducted a mini Schoology crash course. I offered individual coaching if needed and presented the Schoology training schedule decide by the technology team. |
| Every Tuesday and Thursday, from 8/23/16 – 12/8/16,  | Integrating Technology Tools Workshop (workshop and preparation) (28 days x 1.5 hours each day = **42 hours total**) | PSC: 2.1, 2.2, 2.3, 2.4, 2.5, 2.6, 2.7, 3.1, 3.2, 3.3, 3.4, 3.5, 3.6, 3.7, 4.1, 4.2, 4.3, 5.2, 6.1, 6.3ISTE: 1a, 1b, 1c, 1d, 2a, 2b, 2c, 2d, 3a, 3b, 3c, 3d, 4a, 4b, 4c, 4d, 5a  |
| Reflection: My Wednesday workshops were moved to every Tuesday and Thursday from 2:30 until 4:00. During this time I worked with the technology team to provide assistance with Schoology to colleagues. \*I listed the schedule above, however this continued through May 2017. |
| 9/1/16, 11/9/16, 1/14/17 | Meetings with Technology Team **(4 hours)** | PSC: 2.7, 2.8, 5.2, ISTE: 5b, 5c, 5d |
| Reflection: We met on these days to discuss participation and feedback from teachers regarding our newly implemented Tuesday/Thursday Schoology Training. |
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| Total Hours: [## hours ]: | 101 hours |

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| **DIVERSITY**(Place an X in the box representing the race/ethnicity and subgroups involved in this capstone.) |
| **Ethnicity** | **P-12 Faculty/Staff** | **P-12 Students** |
|  | P-2 | 3-5 | 6-8 | 9-12 | P-2 | 3-5 | 6-8 | 9-12 |
| **Race/Ethnicity:** |  |  |  |  |  |  |  |  |
|  Asian |  |  |  |  |  |  |  |  |
|  Black |  |  |  |  |  |  |  |  |
|  Hispanic | X | X | X | X |  |  |  | X |
|  Native American/Alaskan Native |  |  |  |  |  |  |  |  |
|  White | X | X | X | X |  |  |  | X |
|  Multiracial |  |  |  | X |  |  |  | X |
| **Subgroups:** |  |  |  |  |  |  |  |  |
|  Students with Disabilities |  |  |  |  |  |  |  | X |
|  Limited English Proficiency |  |  |  |  |  |  |  | X |
|  Eligible for Free/Reduced Meals |  |  |  |  |  |  |  | X |